

27th International Exhibition of equipment, technology and services for the production, processing, marketing and transport for fruit and vegetables

INFORMATION FOR EXHIBITORS

(Art. 39 of the General Regulations)

OPENING HOURS

Wednesday October 6th, **Thursday** October 7th, **Friday** October 8th,
from 9.30 a.m. to 6 p.m. (exhibitors only may enter starting at 8.30 a.m.)

STAND SETTING UP AND CLEARING

We would like to remind you that Cesena Fiera SpA provides you with free areas, therefore stand setting up is at the expenses of the Exhibiting Company.

SETTING UP HOURS

Monday	27.09	CLOSED
Tuesday	28.09	from 8 a.m. to 6 p.m.
Wednesday	29.09	from 8 a.m. to 6 p.m.
Thursday	30.09	from 8 a.m. to 6 p.m.
Friday	01.10	from 8 a.m. to 6 p.m.
Saturday	02.10	from 8 a.m. to 6 p.m.
Sunday	03.10	CLOSED
Monday	04.10	from 8 a.m. to 7 p.m.
Tuesday	05.10	from 8 a.m. to 7 p.m.

} *access allowed to fitters to install walls, carpet, electric system only*

} *goods may be delivered to pavilions by using the loading/unloading service*

SETTING DOWN HOURS

Saturday	09.10	from 8 a.m. to 7 p.m.
Monday	11.10	from 8 a.m. to 7 p.m.
Tuesday	12.10	from 8 a.m. to 7 p.m.

ELECTRONIC AND AUDIOVISUAL EQUIPMENT, PLANTS

On **Friday, October 8th**, between 6 and 8 p.m., upon presentation of a written authorisation approved by the Direction (which will be issued by the administrative office upon presentation of an "Exhibitor" card), it will be possible to remove only electronic and audio-visual equipment and plants. To safeguard your own interests, please remove all equipment in the way mentioned above. However, you should be present on **Saturday, October 9th**, at 8 a.m., when the stands are removed, so that the stands and the material exhibited are not left unattended.

INSTRUCTIONS FOR STAND FITTING

Each exhibiting company that carries out its own stand fitting shall submit a project by and no later than **31 August** to the following address: allestimenti@cesenafiera.com

Approval of projects will be communicated in writing.

We wish to remind you that the maximum height of fittings (walls, masts, lighting, graphics, etc.) is **3 m** and authorised by the technical office of Cesena Fiera.

HIRING OF FITTINGS AND FURNITURE

Any information about availability and/or estimates of costs can be obtained from Cesena Fiera S.p.A. (phone: 0039.547.317435 fax 0039.547.318431, allestimenti@cesenafiera.com)

INSURANCE COVERAGE

CESENA FIERA S.p.A. takes no responsibility for damage to people or things, regardless of the cause. This means that damages incurred by theft, breakage, fire, lightning, storms, explosions, flooding, rain or other causes will not be paid (art. 27, General Regulations). The insurance coverage for the damages caused by THEFT is optional, but in any case no claim for such compensation can be submitted to CESENA FIERA S.p.A. (art. 26, General Regulations).

Therefore, the Exhibitor must take out insurance against the risks connected with taking part in the event (fire and accessory risk, general responsibility towards third parties).

The registration fee includes an insurance coverage for "third-party liability" with a limit of liability of € 500.000 and insurance coverage for "fire and accessory risks" with a liability limit of € 20,000 for contents for each exhibitor. The Companies that wish to have fire or third-party liability insurance coverage with a higher limit of liability, or insurance against THEFT may get in touch with AON & PARTNERS SRL (phone: 0039/19/811060; fax 019/851596, e-mail: raffaella_landoni@aon.it) with which a special agreement has been made.

FIRE PREVENTION

Reference is made to Art. 21, last paragraph, of the General Rules of the exhibition, concerning fire prevention: "All the materials to be used for the exhibit space (dividers, backwalls, different structures, aisle carpeting, panelings, fabrics, ceilings, drapings, carpeting, etc.) must be FIREPROOF, in other words they should be PRODUCED ACCORDING TO FIRE REGULATIONS OR SHOULD BE MADE FIREPROOF AFTERWARDS according to the existing laws and later integrations and amendments. To that end, the exhibitor shall send the DECLARATION OF CONFORMITY WITH FIRE REGULATIONS to CESENA FIERA S.p.A. before the exhibition, with the fireproofing certificates or the test reports on the materials used". Each booth will have to be equipped with fire extinguishers with a minimum capacity of 6 kg, 1 each 100 meters of the exhibit space.

“S.I.A.E.” FEE

The Exhibitors who have TV sets, VCRs, radios, computers featuring animated images and background music must pay S.I.A.E. fee (a fee due to the “Italian Authors’ and Publishers’ Association”). CESENA FIERA takes no responsibility for any control carried out or fine charged by S.I.A.E. (For further information get in touch with the competent S.I.A.E. office phone 0547 24333 - fax 0547 24607).

ELECTRICITY CONNECTION

The electrical connection supplied at the Companies’ request shall have the following features: EEC THREE PHASE OR SINGLE PHASE OUTLET:

- THREE PHASE 5 POLES x 16A/32A
- SINGLE PHASE 3 POLES x 16A

In compliance with safety regulations, each Exhibitor must provide his own differential, according to the power required. Furthermore, for requirements exceeding 3 kW, a three-phase link-up of a more neutral type will be provided.

Exhibitors are required to submit the statement of compliance of the electric system before the exhibition.

CONNECTION TO THE WATER MAIN AND TELEPHONE LINK

Applications should be submitted with the Registration Form.

RULES FOR THE TRANSPORTATION OF GOODS

Goods coming from Italy. As provided for by the Decree of the President of the Italian Republic no. 472 of August 14th, 1996, the freight document of the goods to be exhibited at a FAIR shall indicate the data of the sender himself as addressee and the FAIR address as destination. The freight document shall also indicate the destination place of the goods for the trip back (it is therefore a document issued outside the seat).

Goods coming from an EEC or from an extra-EEC country. The pro-forma invoice that is travelling with the goods shall indicate the data of the sender himself as addressee and the FAIR address as destination. The pro-forma invoice shall also indicate the destination place of the goods for the trip back.

MISCELLANEOUS SERVICES

COMPRESSED AIR EQUIPMENT RENTAL: **BARAGHINI COMPRESSORI SRL** - Tel. 0547/22613 - Fax. 0547/610462
E-mail: info@baraghinicompressori.it

VIDEO RECORDERS AND TV RENTAL: **RADIO SATI 3** (Mr. Aguzzoni/Mr.Morigi) - Tel. 0547/304747 - Fax. 0547/304710
E-mail: morigi@radiosata3.191.it - info@radiosata3.191.it

AUDIO VIDEO PROGETTI di Santini Roberto - Tel.0541/1795425 - Fax. 0541/682193
E-mail: rs.elettronica@libero.it

CAR, VAN AND MINIBUS RENTAL: **AVIS S.p.A.** Booking 24 hours a day - Tel. 199100133

REFRIGERATING MACHINES AND KICHEN RENTAL: **IOTTI FRIGORIFERI** - Tel. 0522/792249 - Fax 0522/304887
E-mail: info@iottifrigoriferi.it (ref. Claudio Zanoli)

PLANTS-FLOWERS RENTALE: **VIVAI BATTISTINI Dott. Giuseppe**
Tel. 0547/382122 - Fax. 0547/639315

EXHIBITION SERVICES

CONNECTIONS: Free shuttle bus between Bologna Airport and Exhibition
Free shuttle bus between arranged hotels of Cesena, Cesenatico and Milano Marittima

IMPORT/EXPORT - CUSTOMS: **ADRIATICA SERVICE sas**
Tel. 0547/312094 - Fax 0547/312097 - E-mail: angelo@adriaticaservice.eu

LOADING AND UNLOADING: **GRUPPO FACCHINI Soc. Coop. a.r.l.**
Tel. 0547/384170 - Fax. 0547/384160

PHOTOGRAPHER: **MASTER FOTO di Mirco Ricci**
Tel. 0547/25885 - Fax. 0547/25885 - E-mail: mirco@masterfotocesena.it

HOTEL RESERVATIONS: **www.macfrut.com (Selected Hotels)**

INTERPRETERS: **FAIR MESSE**
Tel. 0543/808091 - Fax 0543/808091 - E-mail: info@fairmesse.com - www.fairmesse.com

HOSTESSES: **BEST SERVICE**
Tel. 0543/370459 - Fax 0543/379399 - E-mail: best-service@libero.it

FAIR MESSE
Tel. 0543/808091 - Fax 0543/808091 - E-mail: info@fairmesse.com - www.fairmesse.com

PRESS CENTRE: **LEAD**
Tel. 0547/317435 - Fax. 0547/318431

EXHIBITION SWITCHBOARD: Tel. 0547/317435

SEND/RECEIVE FAX: Fax. 0547/318431

BANK

CONFERENCE HALLS

MEETING ROOMS (available on request)

Please, read carefully all the information written in bold characters in the various Articles of the General Regulations. **In order to book services that are not provided by CESENA FIERA S.p.A., please contact the above listed companies directly. CESENA FIERA is in charge of laying down the norms for the services provided, but not of organising them; therefore it is in no way responsible for the activities carried out.**