

**Compulsory**

## **SANITARY AUTHORIZATION AND SANITARY PERMIT**

**Discipline of activity regarding the production, preparation, distribution and provision of foodstuffs and drinks carried out in a mobile form and on occasion of fairs, fêtes, festivals and similar events.**

**According to Art. 6 Reg. CE 852/2004 and the Emilia-Romagna Regional Government Circular n. 9223 - 01/08/2008, in the event of food and beverage being served, or being prepared and served later, please send to municipality office.**

Application must be compiled and sent per mail to:  
[sportello.unico@pec.comune.rimini.it](mailto:sportello.unico@pec.comune.rimini.it)

Exhibitors are requested to strictly comply with the above.

**N.B.**  
**MINIMUM HYGIENIC-SANITARY REQUISITES FOR FOOD PRODUCTION ACTIVITY**

1. The surface of the flooring in the zones in which food is prepared, handled and cooked, **MUST** be waterproof, washable and able to be disinfected (material such as carpeting is **NOT** suitable);
2. The work zone must be equipped with at least one sink with hot water;
3. All refrigerators used must be fitted with thermometers that can be read from the outside;
4. Space must be rationalized to the utmost, avoiding mixing food and non-food products (cleaning products, staff clothing, etc...);
5. Prepare and apply a self-discipline plan according to the H.A.C.C.P. system, to be kept at the disposal of the authority responsible for control and checks

*For more hygienic-sanitary information contact: **Azienda U.S.L. Ph. +39 0541 707216***

The application is in six parts.

**Part 1:** Enter all the details of the company and its owner or legal representative.

**Part 2:** Already almost completed: just enter your stand and hall number in the space "*stand*".

**Part 3:** The type of activity carried out at the expo must be indicated:

- If food/beverage are only served, put a cross at FAIRS, FESTIVALS (including those of a traditional nature).

- If food processing and transformation is also carried out, put a cross at TRANSFORMATION, PROCESSING, PACKAGING.

None of the other activities listed need to be taken into consideration.

**Part 4:** The food/beverage substances that are to be prepared and/or served must be indicated.

**Part 5:** Indicate the ATECO codes (classification used in the register of companies) regarding the activity/business carried out.

A photocopy of a valid ID document of the person who signs the application must be enclosed/attached.

To the Local Health Board Public Health Dept of **RIMINI**:  
Send to S.U.A.P. of municipality of Rimini- send technology to  
[sportello.unico@pec.comune.rimini.it](mailto:sportello.unico@pec.comune.rimini.it)

**1. Food and beverage trade member**

The undersigned:

Surname \_\_\_\_\_ Name \_\_\_\_\_ Date

of birth \_\_\_\_\_ Country \_\_\_\_\_ sex  M  F Nationality \_\_\_\_\_

\_\_\_\_\_ Tel \_\_\_\_\_ -Fax \_\_\_\_\_

e mail \_\_\_\_\_ @ \_\_\_\_\_

Birthplace: nation \_\_\_\_\_ County \_\_\_\_\_ Town \_\_\_\_\_

Address \_\_\_\_\_ N° Zip Code \_\_\_\_\_ In his/her capacity of:

**Owner of the individual business of the same name**

Tax code \_\_\_\_\_

VAT REG. N° \_\_\_\_\_

Reg. N° with Registrar of Companies (if registered) \_\_\_\_\_

Chamber of Commerce of \_\_\_\_\_

**Legal representative of the company/body:**

Company name \_\_\_\_\_

Tax code \_\_\_\_\_ VAT reg. N°: \_\_\_\_\_

with registered office in (town) i \_\_\_\_\_ County \_\_\_\_\_

Address \_\_\_\_\_ N° \_\_\_\_\_ Zip Code \_\_\_\_\_

Reg. N° with Registrar of Companies (if registered) \_\_\_\_\_

Chamber of Commerce of i \_\_\_\_\_

**2. Address of the venue in which the activity is carried out or location(s) used for sale in area(s) open to the public [stands(s)]**

Municipality RIMINI County \_\_\_\_\_ RN \_\_\_\_\_

Via Emilia n 155

Tel \_\_\_\_\_ Cellulare ///

At expo/ market            stand \_\_\_\_\_ On (days)           

**3. Type of activity carried out** (cross the appropriate box and specify where request)

**Fairs, festivals (including those of a traditional nature)**

For serving food and beverage on the occasion of fairs/festivals and/or other events, indicate:

- opening and closing date           

- location of the event via Emilia 155- 47921 RIMINI - ITALY

In the event

of the use of fixed structures/equipment, a single notification can be presented – at least once a year – indicating the dates on which the individual events will be held and the type of activity carried out.

## **Transformation, processing, packaging**

This category includes producers/manufacturers and/or packagers (artisan workshops and industrial activities) (e.g.: bakers, pastry cooks/confectioners, gelato/ice cream makers, take-away pizza parlours) and **all those activities in which products are transformed, processed and/or packaged**. This category does not include structures processing food and beverage of animal origin(?) as per Reg. 853 subject to recognition.

### **4. Indications of food & beverage substances/products**

According to the activity carried out (indicated in table 3) list, by type of produce, the food and beverage substances that are to be produced, prepared, packaged, stored, distributed, sold or transported. In the event of delicatessen/roisserie products, indicate the main types (in the event of a summary list, more in-depth descriptions of the products must be provided in the technical report). In the case of mixed products, indicate if the prevalent foodstuffs are of animal or vegetable origin or beverages.

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The processing have/will have a seasonal nature:  TEMPORARY

### **5. Declarations**

The undersigned declares:

- That appropriate general and specific requisites regarding hygiene are respected as per Art. 4 of Regulations (CE) N°852/2004 of the European Parliament and of the Council, of 29<sup>th</sup> April 2004, according to the activity carried out and, as far as compatible, municipal hygiene Regulations.
- That the activity is carried out in respect of current regulations and norms as far as emissions in the atmosphere, disposal of solid and liquid waste, water supply are concerned.
- To undertake to communicate any successive significant modification(s) to the aforementioned, including discontinuance of business.
- To be aware that this communication does not replace any other legal procedure foreseen in order to set up business.
- To be aware of the penalties in the event of false declarations, drawing up or use of false acts quoted by Art. 76 of Presidential Decree 28/12/2000 N° 445.
- To be aware that this communication does not replace any other legal procedure foreseen in order to set up business.
- To be aware of the penalties in the event of false declarations, drawing up or use of false acts quoted by Art. 76 of Presidential Decree 28/12/2000 N° 445.

DATE \_\_\_\_\_ FIRMA/SIGNATURE (full and legible) \_\_\_\_\_

The undersigned declares to be aware according to and by effect of Art. 13 of Legislative Decree 196/03 that the personal information acquired, even with IP means, will be processed exclusively in the context of the procedure for which this notification is sent.

DATE \_\_\_\_\_ FIRMA/SIGNATURE (full and legible) \_\_\_\_\_

### **Documentation to be enclosed**

- Photocopy of a valid ID document of the person signing the form in the event of it being sent by post or other means.
- For foreign citizens only: statement declaring that they are holders of a permit or document authorizing their stay in Italy  
n. \_\_\_\_\_ Issued by Police HQ of \_\_\_\_\_ on \_\_\_\_\_

valid until \_\_\_\_\_ of which a photocopy is enclosed.

- Technical report signed by the person in question, describing the preparation/processing systems, with indications regarding the water supply (including the presence of any devices for treatment of drinking water), disposal of solid and liquid waste and atmospheric emissions in reference to the enclosure of Reg. 852/2004 and with the information requested at point 3 transport category for each mobile unit. The technical report must be particularly detailed for activities of an industrial nature. For primary production, companies that do not carry out transformation or processing or do not breed animals destined for the production of food and for retail sales concerns, a brief list of the production and the food and beverage produce put on sale is sufficient. - A dimensioned plan of the rooms in a scale of at least 1:100, corresponding to the legitimate status, signed by the person in question, from which the use for which the rooms are allocated, the layout of the production lines, the hygienic facilities, the water and drainage system and the layout of the equipment are all clearly shown.
- The layout plan is not required for primary production companies that do not carry out transformation/processing (apart from specific regional indications for this sector).